

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN INSTITUTE OF REMOTE SENSING
IIRS
DEHRADUN
PURCHASE & STORES
INVITATION TO TENDER**

Ph No: 0135 - 2524317, 4318
Fax 0135 - 2748041
Email: pns@iirs.gov.in

Date : 05/10/2015

M/s

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Our Ref No : GIPP 2015-000230-01


Tender Due: 15:00 Hrs IST on 20/10/2015

Dear Sirs,

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues / pamphlets / literature , superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No:)

S.No.	Description of Items with Specifications	Unit	Quantity
1	Printing & Supply of File Cover, Colour: Green (Printing matter as per annexure-I enclosed)	NOS.	300
2	Printing & Supply of File Cover, Colour: Green (Printing matter as per annexure-II enclosed)	NOS.	300
3	Printing, Binding & Supply of Complaint Book, Size of Book: 26.8cms x 20.8cms, Colour: Yellow (Printing Matter as per annexure-III enclosed)	NOS.	200

DELIVERY AT: IIRS
MODE OF DESPATCH: DOOR DLVRY
DUTY EXEMPTIONS:
SPECIAL INSTRUCTIONS: NIL
SPECIFIC TERMS:


V.V. NARAYANAN KUTTY
PURS. & STORES OFFICER
For and on behalf of the President of India
The Purchaser

o/c

Note: Sample can be seen in Purchase & Stores Section at IIRS.

Terms & Conditions:

1. Material should be delivered at IIRS
2. Payment will be made within 30 days from date of receipt of supply and acceptance of the material for orders value upto Rs.2.0 lakhs.
3. We cannot furnish Form C/D. Please indicate the applicable percentage of Trade tax / VAT in your quotation, if applicable. Otherwise the quoted rate will be considered as inclusive of all taxes.
4. Clearly mention the Make / Brand of the item in your quotation. Please enclosed the Authorization Certificate from the principal of the quoted Make / Model along with the quotation.
5. Also clearly mention the exact delivery period and validity of your offer shall be min 60 days.

File No : _____

Volume : _____

निर्माण एवं अनुरक्षण प्रभाग
CONSTRUCTION & MAINTENANCE DIVISION
भारतीय सुदूर संवेदन संस्थान
INDIAN INSTITUTE OF REMOTE SENSING
देहरादून
DEHRADUN

Title : _____

Sub -title: _____

Date of opening.....

Date of Closing

Est. ref. No :

NIT ref. No :

WO ref. No :

Agreement ref. No :

Name of Work :

निर्माण एवं अनुरक्षण प्रभाग

CONSTRUCTION & MAINTENANCE DIVISION

भारतीय सुदूर संवेदन संस्थान

INDIAN INSTITUTE OF REMOTE SENSING

देहरादून

DEHRADUN

Date of opening.....

Date of Closing

नि.अ.प./भा.सु.सं.सं. CMD/IRS
पु. सं./BOOK No. :
क्र. सं./SL. No. :
दिनांक/Date :
समय/Time :
शिकायत का स्थान Location of complaint :
शिकायत प्राप्ति का समय Complaint received :
समय/Time :
शिकायत अग्रहित की गई Complaint forwarded to :
प्रभारी, के.शि.क. (Incharge, CCC)

पु. सं./Book No. :	भारतीय सुदूर संवेदन संस्थान INDIAN INSTITUTE OF REMOTE SENSING निर्माण एवं अनुरक्षण प्रभाग CONSTRUCTION & MAINTENANCE DIVISION शिकायत पुस्तिका COMPLAINT BOOK	दिनांक/Date :
क्र. सं./SL. No. :	सिविल/विधुत/वातानुकूलनायु.पी.एस./अन्य Civil/ Electrical/ AC/ UPS/Others	समय/Time :
शिकायत की प्रकृति Nature of Complaint	शिकायत का विवरण Details Of Complaint :	कक्ष सं Room No. :
शिकायत की स्थान Location of Complaint	हस्ताक्षर/Sign :	
शिकायत प्राप्तकर्ता Complaint received by	नाम/Name :	
शिकायत निवारणकर्ता Complaint attended by	दू.सं./Tel. No. :	
प्रयोक्ता की अभिस्वीकृति Acknowledgement of user	हस्ताक्षर निवारण का विवरण Details of complaint attended :	
हस्ताक्षर Signature :	प्रयोग की गई सामग्री का विवरण, यदि हो तो Details of material used, if any	
दिनांक एवं समय Date & Time	(अभियंता/Engineer) (पर्यवेक्षक/Supervisor) (फील्ड कार्तिक/Field Staff)	