

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN INSTITUTE OF REMOTE SENSING
IIRS
DEHRADUN
PURCHASE & STORES
INVITATION TO TENDER**

Ph No: 0135 - 2524317, 4318
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Date : 13/08/2015

M/s

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Our Ref No : GIDI 2015-000192-01

Tender Due: 15:00 Hrs ISTon 01/09/2015

Dear Sirs,

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues / pamphlets / literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No:)

S.No.	Description of Items with Specifications	Unit	Quantity
1	Microtip Pen Luxor Graphic 05, Colour: Blue-250, Black-250, Red-250 & Green-250	NOS.	1000
2	Cello Tape Transparent 9m x 1/2"	NOS.	500
3	Correction Pen - 8ML, Make: Oddy	NOS.	200
4	Xerox Paper, Size: A3, 80 GSM, Make: JK Copier Plus (Ream of 500 Sheets)	REAM	10
5	Short Hand Note Book 100 Sheets	BOOKS	100
6	Tag Cotton, Length - 7" (Each Bunch of 50 Tags)	BUNCH	300
7	Translucent Tracing Paper, Size: A3 (297 x 420mm), 90/100GSM, Make: Desmat (Pkt. of 100 Sheets)	PKT.	25


DELIVERY AT: IIRS

MODE OF DESPATCH: DOOR DLVRY

DUTY EXEMPTIONS

SPECIAL INSTRUCTIONS NIL

SPECIFIC TERMS


V.V. NARAYANAN KUTTY
PURS. & STORES OFFICER
For and on behalf of the President of India
The Purchaser

O/C

Terms & Conditions:

1. Material should be delivered at IIRS
2. Payment will be made within 30 days from date of receipt of supply and acceptance of the material for orders value upto Rs.2.0 lakhs.
3. We cannot furnish Form C/D. Please indicate the applicable percentage of Trade tax / VAT in your quotation, if applicable. Otherwise the quoted rate will be considered as inclusive of all taxes.
4. Clearly mention the Make / Brand of the item in your quotation. Please enclosed the Authorization Certificate from the principal of the quoted Make / Model along with the quotation.
5. Also clearly mention the exact delivery period and validity of your offer shall be min 60 days.