

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN INSTITUTE OF REMOTE SENSING
IIRS
DEHRADUN
PURCHASE & STORES
INVITATION TO TENDER**

Ph No: 0135 - 2524317, 4318
Fax 0135 - 2748041
Email: pns@iirs.gov.in

Date :05/08/2015

Our Ref No : GIER 2015-000171-01

Tender Due: 15:00 Hrs ISTon 25/08/2015

M/s

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Dear Sirs,

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues / pamphlets /literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No:)

S.No.	Description of Items with Specifications	Unit	Quantity
1	Annual Maintenance Contract (AMC) of high precision Balance Instrument-Mettler Toledo Eleconic Balance. Sr. Np. 1127223263, Make: Mettler Todedo, Model: XS205 Dual Range, Presently Instrument working Satisfactory, Period: 01-01-2016 to 31-12-2016	JOB.	1


DELIVERY AT: IIRS

MODE OF DESPATCH DOOR DLVRY

DUTY EXEMPTIONS

SPECIAL INSTRUCTIONS NIL

SPECIFIC TERMS


✓ V.V. NARAYANAN KUTTY
PURS. & STORES OFFICER
For and on behalf of the President of India
The Purchaser

o/c

**INDIAN INSTITUTE OF REMOTE SENSING
DEHRADUN**

TERMS & CONDITIONS

Tender Enquiry No: GIER 2015-000171-01,

Dated: 05/05/2015

1. **Period of Contract:** The contract shall be valid for a period of **01-01-2016 to 31-12-2016**. However, IIRS reserve the right to extend the same for further periods on mutual agreement or short close the same by giving one month prior notice in writing without any financial obligations on either side.

2. **Item Details:**

Item Description	Make/Manufacturer
Annual Maintenance Contract (AMC) of High Precision Balance Instrument.	Make: Mettler Toledo Model: XS205 Dual Rang

3. **Scope :** Annual Maintenance Contract (AMC) of High Precision balance Instrument, Make: Mettler Toledo, Model: XS205 Dual Range, Presently working satisfactory, Contract Period: 01-01-2016 to 31-12-2016
4. **Charges :** Please quote your lowest charges **per visit** for the AMC for 12 Months. Percentage of taxes, if any, payable shall be shown separately. The rates shall remain firm and fixed till the completion of the contract period.
5. **Payment:** Payment shall be made on pro-rata quarterly basis after satisfactory completion of servicing/maintenance of each visit. No other mode of payment shall be entertained.
6. **Spares :** The Spares Parts, if any, required for the maintenance shall be provided by the Department. However, if the spares are not readily available with the Dept, but are available with the Contractor, the same shall be supplied with prior approval from the concerned Engr-in-charge duly certified by the Division Head for which payment will be made extra against production of documentary evidence. All spare parts removed from the systems being IIRS property, the same shall be left with the Division concerned. An approved list of essential spare parts with the cost shall be submitted alongwith the offer.

7. **Security Deposit** : In case of an order, you have to submit an interest free Security Deposit equivalent to 10% of the total estimated contract value in the form of Demand Draft or Bank Guarantee which will be refunded after due performance of this Contract or shall be adjusted/ forfeited against any dues.
8. **Parallel-Adhoc Contract** : IIRS reserves the right to enter into parallel/Adhoc contracts simultaneously with one or more agencies.
9. **Fall Clause** : The maintenance charges shall in no event exceed the lowest charges at which you service machines of identical description to any other party during the currency of this contract. If at any time, during the said period, you reduce the service charges of such system to any other customer, it shall be forthwith notified to us and the charges payable under the contract for servicing done after the date of coming into force of such reduction of service charges, shall stand correspondingly reduced.
10. **Arbitration** : All disputes, differences, claims and damages arising under or pursuant to this agreement shall be referred to Arbitration of a Sole Arbitrator to be appointed by Director, IIRS. Arbitration shall be held in Dehradun and shall be subject to and governed by the provisions of the Arbitration and Conciliation Act 1996 or any statutory modifications or re- enactment there of.
11. **Termination** : IIRS reserves the right to terminate the contract, if the performance of the contractor or his employees is found to be unsatisfactory during its currency by giving one month notice in writing.
12. **Down-Time Compensation** : In case of break down calls are not attended within 48 hours from the date of intimation, down time compensation at the rate of 0.5% of the annual maintenance charges per day shall be recovered from you.
13. **Sublet of Contract**: You shall not sublet, transfer or assign the contract or any part thereof without our prior written approval.

14. **General :**

14.1 In the event of damages to our/your property or personal injury to our/your personnel due to the negligence of your employees, the responsibility shall solely rest with you. IIRS shall not be responsible for any injury/loss of life of the contractor's personnel due to natural calamities/ accidents etc.

14.2 In case after award of contract, you fail to execute the same, we shall get the works done through other agencies at your risk and cost.

14.3 Only qualified and experienced Service Engineers/Technicians shall be deputed to attend the maintenance work.

14.4 The contractor shall make his own arrangement for transport, canteen, safety, medical and other amenities for his personnel deputed to IIRS.

14.5 The work shall be done at our site during normal working hours between 09.00 hrs and 17.00 hrs. (Monday to Friday). However, IIRS reserves the right to deploy contractor's personnel on Holidays and beyond Office hours as per the requirements from time to time.

15.0 **Entry Pass** : Entry Passes shall be arranged by the Department for your Service Personnel deputed to IIRS.

16.0 **Due Date & Time** : 25.08.2015 on or before 3.00 pm. Your offer shall be submitted in a sealed envelope superscribing Tender Enquiry No. GIER 2015000171-01 to reach the office of Purchase & Stores Officer, P & S, IIRS, Dehradun on or before the above due date and time. Offers received after the due date and time will not be considered.


✓ Purchase & Stores Officer